



Weekly Timesheet

Name:	
Client:	
Agency:	
Week Ending:	

Please send completed timesheets to: timesheets@ambres.co.uk
 Ensure all timesheets are received by Ambitious no later than **2 PM** on Monday following the week of the completed timesheet. (It is essential you meet the deadline, or this may prevent you from being paid)

	Start Time	Finish Time	Break Duration Deduction	Total Hours To be Paid	Any Comments
Monday					
Tuesday					
Wednesday					
Thursday					
Friday					
Saturday					
Sunday					

Totals					
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Temporary Worker

Please note that any false or inflated claims of hours worked are regarded as fraud and will be dealt with appropriately. I the claimant confirm that this claim is true and accurate. I can confirm that I have worked the above hours in the performance of my duties. I will indemnify Ambitious Resources Limited for any inaccurate claims that may result in financial loss.

Temporary Worker Signature	Print Name	Date
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Client

I certify that I am an authorised employee of the client named above and that the above-named person has worked the hours stated and should be paid for the total hour's above. By signing this timesheet I certify that I have read and accept Ambitious Resources Limited Terms of Business. I authorise the above hours for payment.

Approved Client Signature	Print Name	Date
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