

# AMBITIOUS RESOURCES LIMITED PRIVACY POLICY

At Ambitious Resources Limited, we understand the importance of your privacy and are committed to protecting your personal data. This Privacy Policy explains how we collect, use, and safeguard your personal information when you visit our website, www.ambres.co.uk ("Our Site"), and engage with our services. We adhere to all applicable data protection laws and respect your rights.

Please take the time to read this Privacy Policy carefully and make sure you understand it. By using Our Site or engaging with our services, you agree to the terms of this Privacy Policy. If you do not agree with this policy, please refrain from using Our Site.

# 1. Definitions and Interpretation

# In this Privacy Policy:

"Account" means an account necessary for accessing and/or using specific areas and features of Our Site.

"Cookie" refers to a small text file that Our Site places on your computer or device when you visit certain parts of Our Site or use specific features. More details about Cookies can be found in Section 13 below.

**"Cookie Law"** refers to the relevant sections of the Privacy and Electronic Communications (EC Directive) Regulations 2003.

"**Personal data**" means any data related to an identifiable person, either directly or indirectly. In this context, it refers to the data you provide to us through Our Site, registration, and business engagement. This definition includes the terms defined in the EU Regulation 2016/679, known as the General Data Protection Regulation ("GDPR").

"We/Us/Our" refers to Ambitious Resources Limited, a private limited company.

# 2. Information About Us

2.1 Our Site is owned and operated by Ambitious Resources Limited, a limited company registered in England.

2.2 Our Data Protection Officer is Bob Powell, who can be reached via email at <a href="mailto:bob.powell@ambres.co.uk">bob.powell@ambres.co.uk</a>

#### 3. What Does This Policy Cover?

This Privacy Policy applies to your use of Our Site and how we use your data when you register and engage with our services. It encompasses the data we process in the course of our business relationship with you. Our Site may include links to other websites, and we do not have control over how these external websites collect, store, or use your data. We recommend reviewing the privacy policies of such websites before providing them with any information.

# 4. Your Rights

As a data subject, you have rights under the GDPR, which we uphold in this Policy and in our use of personal data:

- The right to be informed about our data collection and use of personal data.
- The right of access to the personal data we hold about you (see Section 12).



- The right to rectification of any inaccurate or incomplete personal data we hold about you (please contact us as specified in Section 14).
- The right to erasure (the right to be forgotten) by requesting the deletion of personal data we hold about you (contact us as specified in Section 14).
- The right to restrict (prevent) the processing of your personal data.
- The right to data portability, allowing you to obtain a copy of your personal data for use with another service or organization.
- The right to object to us using your personal data for specific purposes.
- Rights related to automated decision making and profiling.

If you have concerns about our use of your personal data, please contact us as specified in Section 14, and we will work to address your concerns. If we are unable to assist you, you have the right to lodge a complaint with the Information Commissioner's Office or your local Citizens Advice Bureau.

# 5. What Data Do We Collect?

Depending on your interaction with Our Site, including online registration, in-person registration, verbal registration, and communication during our employment services engagement, we may collect some or all of the following personal and non-personal data (please refer to Section 13 for our use of Cookies and similar technologies):

- Name
- Date of birth
- Gender
- Employment history
- Educational qualifications
- Profession
- Contact information (e.g., home address, email addresses, telephone numbers)
- Demographic information (e.g., postcode, preferences, interests)
- Financial information (e.g., bank account details)
- IP address
- Web browser type and version
- Operating system
- List of URLs from referring and exiting sites, your activity on Our Site
- In some cases, we may be required to conduct historical, criminal, legal, and financial searches as requested.

# 6. How Do We Use Your Data?

All personal data is processed and securely stored for no longer than necessary, considering the purpose for which it was initially collected. We always comply with our GDPR obligations and safeguard your rights. Our use of your personal data is based on lawful grounds, including the necessity for our contract/employment services with you, your consent (e.g., by registering, subscribing to job alerts, engaging in employment services), or our legitimate interests. Specifically, we use your data for the following purposes:

- Providing and managing your Account
- Enabling your access to Our Site



- Personalizing and enhancing your experience on Our Site
- Delivering our services to you (note that your personal data is required to enter a contract/employment service with you)
- Customizing and tailoring our services for you
- Responding to your emails, telephone calls, and texts
- Sending you emails and job alerts that you have opted into (with the option to unsubscribe)
- Conducting market research
- Analysing your use of Our Site and collecting feedback to improve our site and user experience.

With your permission or where allowed by law, we may also use your data for marketing purposes, which includes contacting you via email, telephone, text messages, and post with information, news, and offers on our services. We do not engage in unsolicited marketing or spam and take steps to protect your rights and comply with GDPR and Privacy and Electronic Communications (EC Directive) Regulations 2003.

You can withdraw your consent to our use of your personal data at any time and request its deletion.

We retain your personal data indefinitely or until you request removal from our databases.

# 7. How and Where Do We Store Your Data?

Your data is stored exclusively in the UK. We have implemented appropriate measures to ensure the security and protection of data collected through Our Site.

#### 8. Do We Share Your Data?

We may share your data with relevant third parties for recruitment purposes. In certain situations, we may be legally required to share specific data, including personal data, to comply with legal obligations, court orders, or governmental authorities.

We may compile statistics about the use of Our Site, such as traffic data, usage patterns, user numbers, and other information. This data is anonymized and does not include personally identifying data. We may share such data with third parties, including prospective investors, clients, and partners, if it is used within the bounds of the law.

#### 9. What Happens If Our Business Changes Hands?

Our business may expand or reduce over time, involving the sale or transfer of control of part or all our business. Your personal data, relevant to the part of our business being transferred, may be transferred along with it. The new owner or controlling party will be bound by the terms of this Privacy Policy and can use the data only for the same purposes for which it was originally collected by us. You will not be contacted in advance of these changes.

#### 10. How Can You Control Your Data?

When you submit personal data via Our Site, registration, or employment service engagement, you may have options to restrict how we use your data. We aim to provide robust controls over our use of your data for direct marketing purposes, including the ability to opt-out of receiving emails from us. You can manage your Account settings to control communication preferences.



You can also choose to sign up for preference services in the UK, such as The Telephone Preference Service (TPS), the Corporate Telephone Preference Service (CTPS), and the Mailing Preference Service (MPS), to prevent unsolicited marketing. Please note that these services do not prevent you from receiving marketing communications you have consented to.

# 11. Your Right to Withhold Information

You may access certain areas of Our Site without providing any data. However, to fully utilize all features and functions of Our Site, you may be required to submit specific data. Registration and engagement in our services require contact information to fulfil our obligations and provide services to you.

You also have the option to restrict our use of Cookies.

# 12. How Can You Access Your Data?

You have the right to request a copy of your personal data held by us, free of charge, under the GDPR. Please contact us as specified in Section 14 for more details.

# 13. Our Use of Cookies

**13.1** Our Site may place and access first-party Cookies on your computer or device. These Cookies are placed directly by us and used solely by us to enhance your experience on Our Site and improve our services. We have carefully selected these Cookies and ensured they respect your privacy and personal data protection.

13.2 All Cookies used on Our Site comply with current Cookie Law.

**13.3** Before placing Cookies on your computer or device, a pop-up requesting your consent will appear. Your consent allows us to provide the best possible experience and service. While you can deny consent for Cookies, some features of Our Site may not work correctly if you do so. We have taken precautions to avoid compromising your privacy when allowing Cookies.

**13.4** Some features of Our Site are dependent on Cookies to function, categorized as "strictly necessary" under Cookie Law. Your consent is not required for these Cookies, but it is important to be aware of them. You can still block these Cookies by adjusting your internet browser settings, though this may impact the functionality of Our Site.

**13.5** Our Site employs analytics services for data collection and analysis of anonymous usage information. This information helps us understand and improve our site and services. You have the option to disallow the use of these Cookies, but they do not compromise your privacy or safe use of Our Site; they are used solely for site enhancement.

13.6 Analytics services on Our Site use Cookies to collect necessary information.

**13**.7 In addition to the controls we provide, you can enable or disable Cookies in your internet browser. Most browsers allow you to choose whether to disable all Cookies or only third-party Cookies. By default, most browsers accept Cookies, but you can change these settings. Refer to your internet browser's help menu or device documentation for guidance on adjusting your privacy settings.

**13.8** You can delete Cookies from your computer or device at any time, but you may lose saved information that facilitates quick and efficient access to Our Site, such as login and personalization settings.



**13**.9 It is recommended that you keep your internet browser and operating system up-to-date and consult the help and guidance provided by your internet browser's developer and your device's manufacturer to ensure your privacy settings are properly configured.

# 14. Contacting Us

If you have questions about Our Site or this Privacy Policy, please contact us via email at bob.powell@ambres.co.uk or by phone at 01273 607129. Please provide clear details in your query, particularly if you are requesting information about the data we hold about you, as specified in Section 12.

# **15. Changes to Our Privacy Policy**

We may update this Privacy Policy from time to time, such as in response to changes in the law. Any changes will be posted on Our Site, and you will be deemed to have accepted the terms of the Privacy Policy upon your first use of Our Site following the updates. We recommend checking this page regularly for updates.